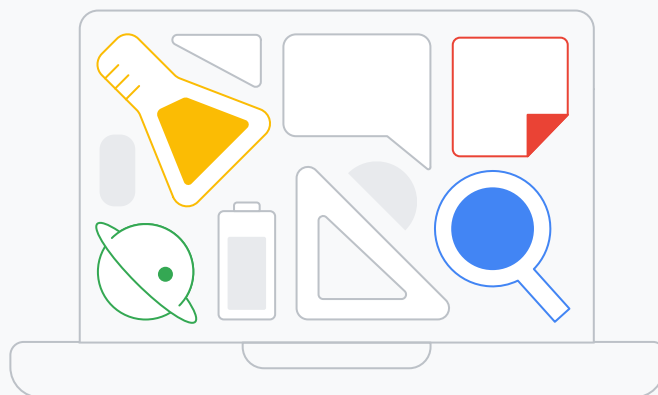


Getting started with Google Classroom

A quick start guide for **educators** to launch their digital classroom in **7 steps**.



Your checklist for setting up your class and engaging students:



✓ Sign in to Google Classroom

To get started, sign in to classroom.google.com with your official school email. If you can't get in, contact your administrator to enable your access.

[Learn how](#) →



✓ Create your class

Set up your digital home base. This is your central hub for announcements, assignments, and resources.

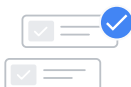
[Learn how](#) →



✓ Customize your class settings

Go to your class settings to change the class theme, manage invite codes, and control who can post and comment on the Stream page.

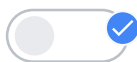
[Learn how](#) →



✓ Set up your gradebook

Go to your class settings to decide how grades are calculated, create grading categories and periods, and manage visibility for students.

[Learn how](#) →



✓ Invite your students

Connect with your students by sharing a unique class code or by sending email invitations directly.

[Learn how](#) →



✓ Post an announcement

Share welcome messages, reminders, or discussion prompts with your entire class using the Stream page.

[Learn how](#) →



✓ Create an assignment

Go to the Classwork page to create, schedule, and post assignments.

[Learn how](#) →



Explore more essential features

Getting started with Gemini in Classroom

[Gemini in Classroom](#)

Gemini in Classroom helps educators go from idea to instruction faster, giving them time back for the art of teaching, with access to over 30 Google AI tools at no charge.

[100+ ways to use Gemini in education](#)

Explore how educators and students can use [Gemini for Education](#), [Gemini Notebook](#), [Gemini in Classroom](#), and [teacher-led AI learning experiences for students](#).

[Explore the training](#)

Learn how to use the Gemini in Classroom tools.

[AI Literacy Hub](#)

Build AI knowledge and literacy with trainings and guides consolidated into a central hub.



Start using Gemini in Classroom at classroom.google.com/ai



Streamlining your instruction and feedback

 [Set up grading and rubrics](#): Organize classwork with grade categories and learn how to grade with a rubric.

 [Schedule posts in advance](#): Prepare and schedule announcements, materials, or assignments to post automatically.

 [Reuse assignments](#): Save time by copying and modifying posts from any of your current or archived classes.

 [Use the comment bank](#): Store your most frequent feedback and insert it with a single click while grading.

 [Use originality reports](#): Help students cite their work and check for potential plagiarism.

 [View assignment progress](#): Track which students have submitted work, who is still working, and who has been graded in real time.



Communicating with your class community

 [Enable guardian summaries](#): Invite parents and guardians to receive automatic email digests of their student's missing work, upcoming assignments, and class announcements.

 [Email students and guardians directly](#): Use the **People** page to send emails to specific students, groups of students, or their guardians without leaving Classroom.

 [Use the Question tool for discussions](#): Post a question on the **Classwork** page to create a quick, focused discussion forum or poll.

 [Manage class comments](#): Foster a positive environment by setting permissions for who can comment on the **Stream** page.

 [Set up and join a Google Meet video call](#): Launch a secure video meeting for your class directly from Classroom.

Want more from Classroom?

The path to premium features like creating **student groups** and tagging **learning standards and skills**, and to tools like **Read Along in Classroom**, **Classroom add-ons**, **practice sets**, and [more](#), starts with reaching out to your IT admin and asking for them.

